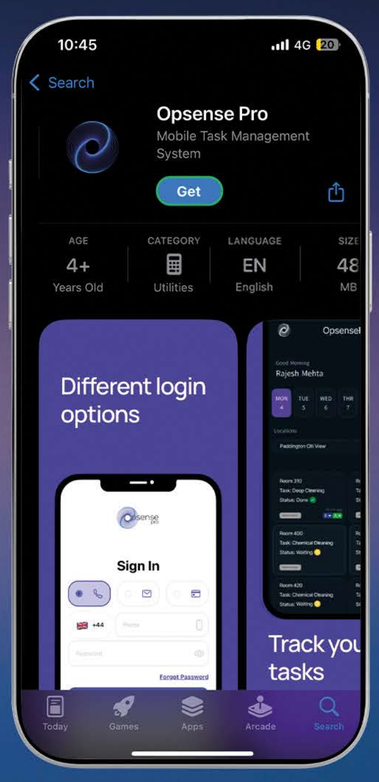
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CHECK-IN GUIDE



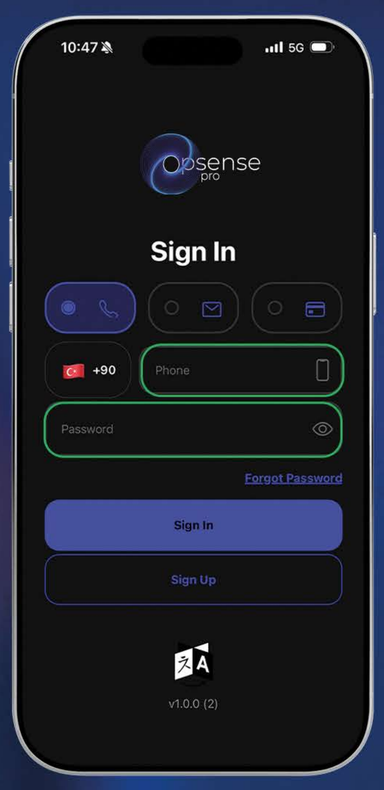
1-) DOWNLOAD THE APPLICATION

Click the "download" button in the app store to install the application.



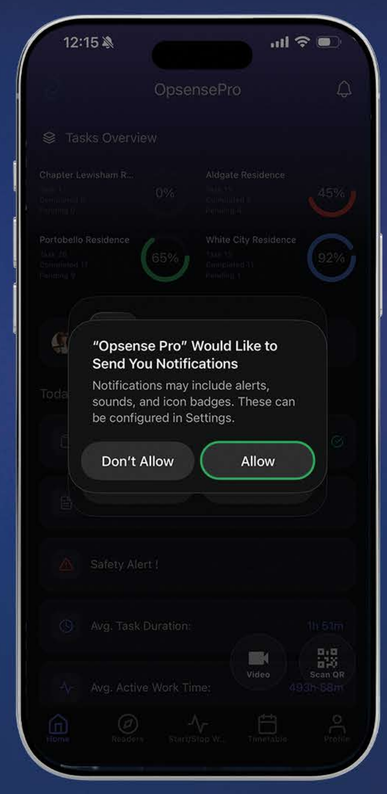
2-) OPEN THE APPLICATION

Download the application to your device and open it.



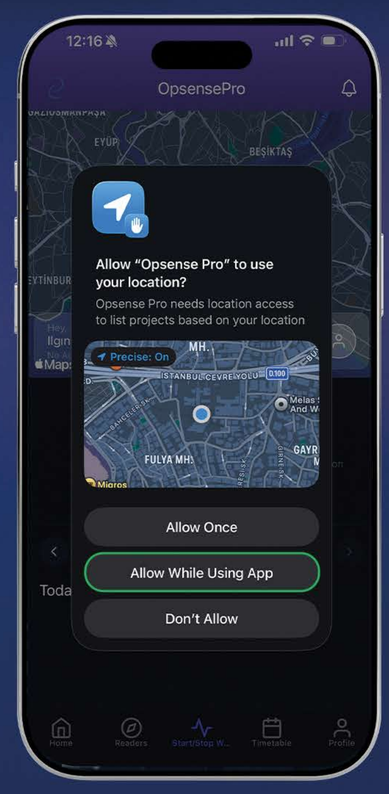
3-) LOG IN

Log in with your phone number and password. If you don't know your password, you can use the "Forgot Password" option.



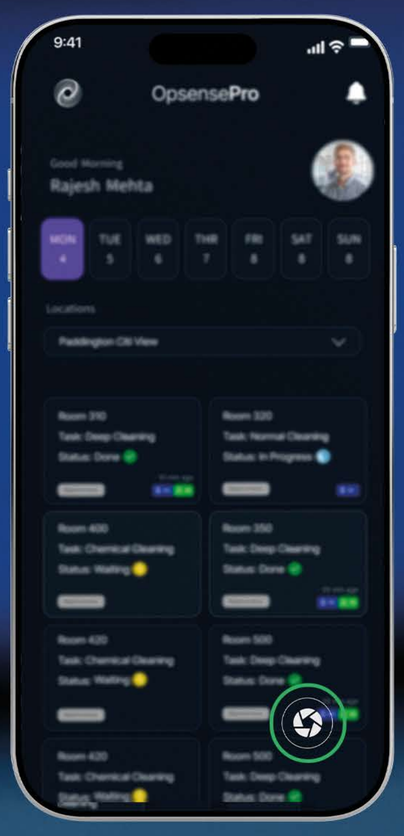
4-) GRANT PERMISSIONS

When you first open the application, approve the requested notifications and necessary permissions.



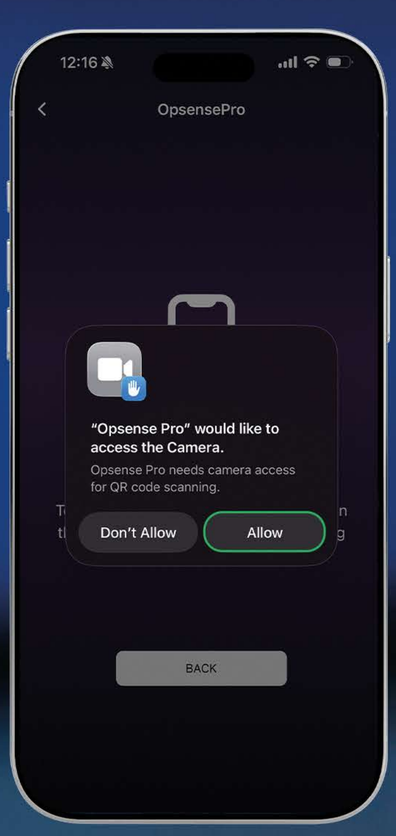
5-) GRANT PERMISSIONS

When you first open the application, approve the requested location permissions.



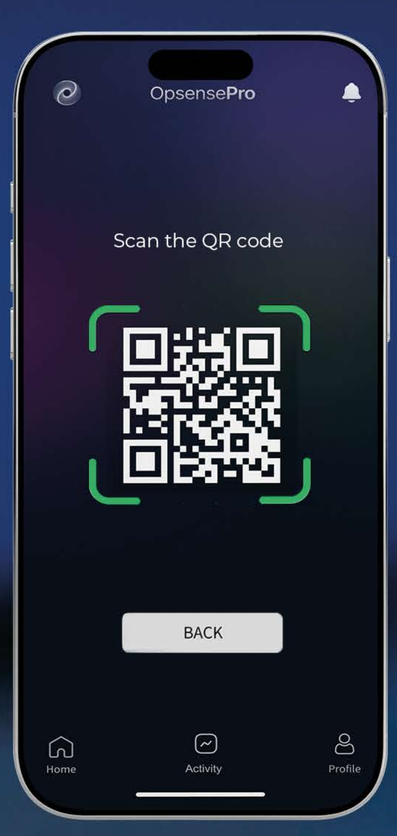
6-) TAP THE CAMERA ICON (CHECK-IN)

On the homepage, tap the camera icon highlighted in green to access the QR code scanning screen.



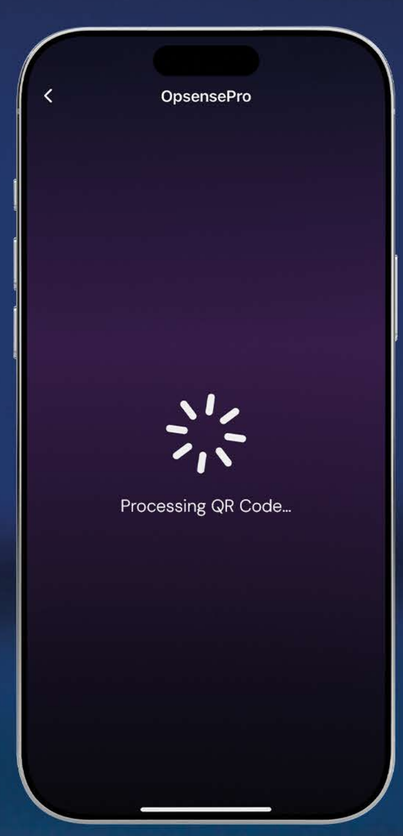
7-) GRANT PERMISSION

If the app requests camera access in order to scan the QR code, select the "Allow" option.



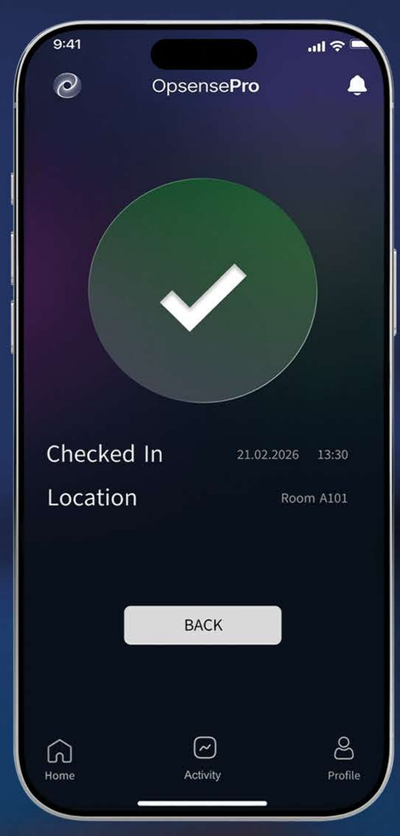
8-) SCAN THE QR CODE

Use the camera screen to scan the QR code provided for check-in or check-out.



9-) QR CODE PROCESSING

Your QR code is being verified. Please wait.



10-) PROCESS SUCCESSFUL

After the QR code is verified, your check-in is automatically recorded by the system.

11-) SCAN THE QR CODE (CHECK-OUT)

Open the QR code scanner from the homepage.

12-) QR CODE PROCESSING

Your QR code is being verified. Please wait.

13-) CHECK-OUT SUCCESSFUL

After the QR code is verified, your check-out is automatically recorded by the system.

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